

# **GUIDELINES FOR SECOND COUNSELLING**

**NIIFT IS SCHEDULING SECOND COUNSELLING FOR THE CANDIDATES SELECTED FOR FIRST COUNSELLING AS PER MERIT LIST WITH FOLLOWING TERMS AND CONDITIONS :-**

- **SECOND COUNSELLING WILL BE HELD ON 08-07-2016.**
- Counselling time for reserved categories will be from 10.00 to 1.00 p.m on 8<sup>th</sup> July 2016, after that unfilled reserved seats SC/ST will be converted to General Category. Counselling for unreserved categories may be done from 2.00 pm onwards on 08-07-2016.
- Merit list followed in first counselling will be considered for second counselling.
- Second counselling will be open to all the eligible candidates shown in the final merit list, (who have completed all the three phases of admission process, including entrance, situation test and Interview)
- In the second counselling, NIIFT will provide opportunity for merit wise swapping of seats from one centre to other, from one course to other for available seats. Absentees in first counselling can also appear.
- After the second counselling, left out seats will be open for eligible candidates to be filled on first come first serve basis on submission of fee till the last date allowed by PTU for admission, however in case any seat becomes vacant out of the 100% filled seats of any course after the second counselling that seat will be filled on merit basis by the students who are admitted in first or second counselling.
- Students who will take admission by paying fee on second counselling or enrol through open admission may be allowed to withdraw candidature till one weeks time after payment of fee or start of session whichever is earlier. They shall be refunded 50% of tuition fee and full security, after that only security may be refunded.
- Students who swapped/ opted to swap the course or centre on second counselling may be allowed to withdraw by 12<sup>th</sup> July 2016 with refund of 50% of tuition fee and security (refundable), In case of withdrawal after 12-07-2016 only security may be refunded.

